





OFFICER DELEGATION SCHEME RECORD OF OPERATIONAL DECISION



TO BE UPLOADED TO THE E-MEETINGS MANAGER

Date: 24/06/19	Ref No: 1940
Type of Operational Decision:	
Executive Decision <input checked="" type="checkbox"/>	Council Decision <input type="checkbox"/>
Status:	
For Publication, except for the attached Tender Evaluation spreadsheet which contains commercially sensitive information.	
Title/Subject matter:	
Installation of Street Name Plates 2019-20.	
Budget/Strategy/Policy/Compliance – Is the decision:	
(i) within an Approved Budget	✓
(ii) not in conflict with Council Policy	✓
(iii) not raising new issues of Policy	✓
Equality Impact Assessment [Does this decision change policy, procedure or working practice or negatively impact on a group of people? If yes – complete EIA and summarise issues identified and recommendations – forward EIA to Corporate HR]	No
Details of Operational Decision Taken [with reasons]:	
<p>Following evaluation of the submitted quotations, it is recommended that the lowest quotation for Installation of Street Name Plates 2019-20 of £2,912.00, submitted by LDM Contracting Services Ltd of 25 Cotswold Crescent, Walshaw, Bury BL8 1QJ is accepted as providing best overall value to the authority.</p> <p>An external contractor is required to complete this work due to a lack of capacity within the Streetscene Maintenance Service.</p>	

Decision taken by:	Signature:	Date:
Joint Chief Finance Officer (CCG & LA)		21/8/17
Interim Director, Operations		26/07/19
Assistant Director (Operations)		
Members Consulted [see note 1 below]		
Cabinet Member/Chair		28/6/2019
Lead Member	NA	
Opposition Spokesperson		09/09/19
Notes		
<p>1. It is not generally a requirement to consult with any Members on Operational Decisions but where a Chief Officer considers it necessary to consult with the appropriate Cabinet Member and/or Lead Member, they must sign the form so as to confirm that they have been consulted and that they agree with the proposed action. The signature of the Opposition Spokesperson should be obtained to confirm that he/she has been consulted.</p> <p>2. This form must not be used for urgent decisions.</p>		